

# TENT/PARK RECEPTION FORM

## BETHANY BEACH TABERNACLE

All events are to be aligned with the Bethany Beach Tabernacle Constitution and Bylaws. Facilities are limited to leaseholders and their immediate families. In season, BBT regularly scheduled programming takes precedence over rental requests. Reservations are made on a first-come, first-paid basis, with Board approval. Fees are charged to cover BBT's cost. **Disclaimer: *Bethany Beach is not a destination venue or commercial party and conference center so expectations for full service, last minute/day of event requests may not be able to be accommodated.***

**FEES**

**Park Rental** \$700

**Electricity for Sound System and Lighting**

BBT will not be providing a sound system. One can be rented from local vendors. BBT can offer electricity for sound/or lights. Extension cords are the responsibility of the renter. (Two 110 volt, 15 amp total outlets are available at basketball courts.)

**Limited use of Community House**

Dressing for bridal party  
Downstairs \$ 30

**Washrooms for guest use**

Upstairs \_\_\_\_\_ \$ 15  
Downstairs \_\_\_\_\_ \$ 15

**TOTAL RENTAL FEES** \_\_\_\_\_

**Damage Deposit** \$200

Returned if no damage occurs or additional cleanup required.  
Two checks please, one for deposit and one for fees made out to Bethany Beach Tabernacle. Checks must accompany application form.

**SPONSORING LEASEHOLDER** \_\_\_\_\_ **CELL #** \_\_\_\_\_

**DATE OF EVENT** \_\_\_\_\_ **TIME NEEDED FROM** \_\_\_\_\_ **TO** \_\_\_\_\_

**NUMBER OF GUESTS INVITED** \_\_\_\_\_

**SETUP OF TENT, CHAIRS, TABLES:** Bethany Beach tents, chairs, and tables are not to be used.

Rental Company \_\_\_\_\_

Contact person \_\_\_\_\_

Telephone number \_\_\_\_\_

Date tent will be set up \_\_\_\_\_

(Set up scheduled no more than 2 days prior to event.)

Date tent will be taken down \_\_\_\_\_

(Please schedule tent removal as soon as possible other than Sunday.)

**GUIDELINES:**

Guests must comply with accompanying "EVENT PARKING GUIDELINES" which has important directions.

No smoking or alcohol permitted on any Bethany common areas.

Rose petals and bubbles are the only items allowed to be showered upon the newly married couple.

No reception tents can be placed on hotel lawn or on the east side of the Well parking lot. All tents must be located in the ball field.

Event sound level should not offend Bethany's neighbors. Music must end by 10 pm.

Receptions on our Tabernacle common grounds cannot interrupt the use of our play-ground, tennis courts, or basketball court by our leaseholders and their guests.

All trash must be disposed of where directed by BBT Caretaker. No trash bags may be left outside of containers.

The sponsoring leaseholder will assume responsibility for the group and cleanliness of the premises after use, or caretaker services will be billed for an additional **\$35.00** per hour.

**SPECIAL REQUESTS:**

---



---



---



---



---



---



---



---



---



---

**Sponsoring Leaseholder Signature agrees to abide by above guidelines:**

\_\_\_\_\_ Date \_\_\_\_\_

Return this application to the following address or if you need to cancel the arrangements:  
Polly Sabes, 114 Oak Grove, Sawyer, MI 49125, or 630-797-8413, or sablespolly@gmail.com.

Form approved 05 26 23

Date Event Approved by Board: \_\_\_\_\_

**EVENT PARKING GUIDELINES  
& SPECIAL REQUESTS  
BETHANY BEACH TABERNACLE**

**PARKING GUIDELINES:**

Bethany is not equipped with large parking areas. Parking may be difficult. Please have one person in charge of parking and others to assist on the day of the event.

**BEACH EVENT**

- There is limited parking at the beach. Parking at the beach lot is only allowed with leasehold beach parking pass displayed in windshield.
- The parking spots on the south side of the beach lot are reserved for residents and are not to be used for event parking.
- There is no parking on the beach access roads (Uphill and Downhill).
- There is no parking or driving on the basketball and tennis courts. If disregarded, forfeiture of deposit as well as additional charges may occur.
- There may be a need for a shuttle system from the Well parking lot to the beach by car or golf carts. Golf carts may be rented at Carts on 12, Grand Beach, MI.

**TENT, PARK, AND TABERNACLE COMPLEX EVENTS**

Utilize the Well parking lot first, then park on the lawn next to the Well parking lot and the ball field.

Parking is prohibited in the hotel parking lot and on Oak Park Ave.

TYPE OF EVENT \_\_\_\_\_ EVENT DATE \_\_\_\_\_

SPONSORING LEASEHOLDER \_\_\_\_\_

CELL # \_\_\_\_\_

PERSON RESPONSIBLE FOR PARKING \_\_\_\_\_

CELL # \_\_\_\_\_

**Parking attendants must remain on the job until 15 minutes into the event/ceremony.**

**SPECIAL REQUESTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_